

# Value Your Time?



## Sign-up for PFR's "CFO Prep Pack"

- *Be better prepared for the seminar*
- *Spend more time analyzing data and less time inputting*

### As simple as providing...

- REVSUM & BUDSUM Safari Queries
- FY17/18 SM2MONs
- Real Estate Settlements
- 2017 Staff & Enrollment Reports from Data

## CFO Prep Pack

### Prior Year Enrollment & Staffing Reports

- FY 2017 Enrollment Report – detailed year-end enrollment report that will show ADM by type, including head count by grade, JVS by grade, community school and open enrolment in/out by grade, enrollment by building, and comparisons to the final FY 2017 SFPR.
- FY 2017 Staffing Report – detailed year-end staffing report that will have FTEs and average salaries by EMIS code, plus list employees with reporting issues. Can be used to update note 2 of salaries.
- See sample reports at <http://pfrcfo.com/forecasting-seminars/>

### Data Update & Reconciliation

- Save time by having the PFR team update and reconcile the historical data in the forecast model prior to attending the seminar.
- PFR will update and reconcile:
  - SM2 monthly cash flow activity – FY 2017, and FYTD 2018
  - Prior year forecast data for comparison purposes
  - Reconciliation of prior year revenue and expenditure detail notes
  - Real estate settlement sheets
  - 2016 tax rates and valuations, including valuation abstract data
  - Real estate revenue note reconciliation
  - Income tax quarterly allocation data
  - 2017 head count, SFPR enrollment and live birth data updates
  - State funding reconciliation to current SFPR
  - Staff average salary and FTE counts update
  - FINDET benefits data updated
  - Notes 1-3 of other revenue, purchased services, supplies, capital, and other objects updated with FY 2017 actuals

### PFR Consultant Forecast Review & Notes - Pre-Seminar

- Have a PFR consultant review your forecast file in advance of the seminar and make notes regarding suggested areas to review and update.
- See a sample report at <http://pfrcfo.com/forecasting-seminars/>

## Pricing

CFO Prep Pack – Bundled Services - \$1,268

Individual Component Pricing:

- FY 2017 Staffing & Enrollment Reports - \$395
- Data Update & Reconciliation - \$595
- Pre-Seminar Forecast Review & Notes - \$595